



**Delaware Bicycle Council
February 2, 2005
DelDOT Administration Building
Meeting Minutes**

Members Present

Fred Breukelman, Dept. of Public Health Representative
Don Carbaugh, Chair and New Castle County Representative
Thomas Hartley, Kent County Representative
Judith Jeffers, At-Large Representative
Laura Madara, DNREC Representative
Doug Mills, New Castle County Representative
Nicholas Vacirca, Department of Education
Amy Wilburn, At-Large Representative
Robert Witsil, At-Large Representative

Guests Present

Tim Plemmons, At-Large Representative

DelDOT Support Staff Present

Liddy Campbell, Administrative Assistant
Joseph Cantalupo, Assistant Director, Division of Planning

Members Absent

George Heberling, DE State Police Representative
Harry Isaac s, Jr., Council of Transportation
Danna Levy, Council on Greenways & Trail Representative
Lisa Moore, Office of Highway Safety
Calvin Weber, Jr., DelDot Representative
Timothy Willard, Sussex County Representative

DelDOT Members Absent

Fritz Schrank, Deputy Attorney General, DelDot

The meeting was called to order at 5:10 p.m.

I. Welcome and Introductions

Council Membership Update

Don C. informed the Council that there was one new DelDot Staff member to the Council present, Liddy Campbell, Administrative Assistant to Joe Cantalupo, Assistant Director of the Planning Division.

II. Old Business

Discuss Membership

Joe C. suggested to the Council to add Bios to the Bike Council Website. He asked the Council to submit their information as a Word document or in writing and forward to him as well as a photo and he would take care of getting the information added to the website.

Don C. brought up the subject regarding future meeting dates and locations. Some of the Council members suggested alternating meetings between Dover, New Castle and Sussex locations and after great discussion, it was unanimously decided to keep the meetings in the Dover location, meet on alternate months and to change the starting time from 5 pm to 5:15 pm.

Public Meetings

Don also spoke about starting Bike Public meetings, inviting the public for the Council to listen to comments or suggestions they may have to offer. It was decided by the Council members to begin the public meetings on the same dates as the Bike Council meetings, but start with the public meetings an hour after the actual start of the regular Bike Council meetings.

Website

Joe C. informed the Council that a new link has been added to the Website under the Newsletter section, the Newsletter Subscription Request Form, informing the public if they are interested in receiving a copy of our newsletter, to fill out the attached form and they would be added to our mailing list.

Legislator's Bike to Work Ride

Tim P. suggested to have an online signup form for the Legislative Bike to Work Ride and thought this would encourage others to sign up.

Don C. asked how much work would be involved in setting up the form on the website.

Joe C. commented that it wouldn't take too much effort in setting up the form and we would have to work with Rep. Roy's office so that they are aware the forms would be coming to their office.

Don also suggested having a direct email link to Stephanie Mantegna and the Council agreed that this was a good idea.

High School Participation Liability

Amy W. informed the Council she had received some feedback from Senator Dave Sokola regarding liability for the Legislator's Bike to Work Ride, and she asked Don if he would look into having the White Clay Bicycle Club cover this event under their liability umbrella.

Return Transportation

It was suggested that perhaps we could either charter a bus or rent a van and use the Bike Council funds to pay for it. It was also suggested maybe looking into getting a DART bus. Joe said he could talk to Steve Kingsberry. Joe also suggested renting a Dawson Bus. He said he would talk to Fritz and see if there is anything he is able to do. Don also suggested the Biking Blue Hens Henhaus bus. He wasn't sure about the capacity; old school bus that had been modified and perhaps the council could give a donation for the use of the bus.

Bicycle Master Plan

Joe informed the Council that the draft is about 90% done. There are two points of conflicts that the Engineering group is concerned with, one is maintaining the standards of the different types of routes and municipalities. They would rather not have routes going through municipalities or areas where we can't meet the standards. The second conflict is the Signing and Striping on the roads. At this point an agreement has not been made and Joe will be speaking with the Planning Director for advice on how to resolve this issue.

"Share the Road" License Plates

Joe C. shared with the Council a handout he had received from the Department of Motor Vehicle regarding Specialty Tags. Joe spoke to the Director of Motor Vehicle and he would not object to the Bike Council in establishing a special license plate and if the Council were looking at this as a fund-raising event or to raise awareness, he would give strong consideration to the effort. Some suggestions of other approaches were made by the Director of Motor Vehicle in order to show bike awareness and one was license plate covers that say, "Share the Road" and the second to have plates made and put on the front of the car. If the Council decides to move forward with the special license plate approach, Joe would speak to the Secretary to see if he would support the Council's decisions and if he agrees then it would be up to the Council to make the necessary contacts to get the process moving. There was also another handout that was passed around entitled "Cafepress" which listed additional information on specialty license plates.

Bike Month

Judi informed the Council that she and Don had a brief meeting on how Bike Month was handled in the past and what they would do to get the word out and promote this year. Judi also suggested bringing the old T-Shirts from last year's event to the Bike Public Meetings. She also suggested getting the event advertised on the website. It was

also suggested handing out give-a ways, such as reflectors and T-shirts. Judi commented she would check with Joe to see what we had available. Nick suggested that perhaps his wife would be able to do the graphic designs for the T-shirts if the Council agrees to go with the idea.

May Newsletter

Don asked the Council members if they would write articles for the May newsletter. He commented that there were seven pages that needed to be filled and would like to have any articles before the next meeting, preferably by the End of March. A suggestion was made to add a blurb in the newsletter about Lt. John Carney's Health & Fitness day.

Bike Safety Education in Schools

Don commented that the bicycle helmet law directed the Bike Council, along with the Department of Education and the University of Delaware Cooperative Extension Service, to continue with seminars to promote Bike Safety Education to children. Nick also commented that he would contact the appropriate person in the Department of Education in order to find a way to work this issue into Physical Education programs. Other suggestions in promoting bike safety issues was to have After School programs to get the children involved and also ask the YMCA and the Boys & Girls Club if they would like to be a part of promoting Bike Safety Education.

Safety Education/Helmet Decorating

Amy W. gave an update regarding Brandywine Creek Farm on April 30th and she commented that she would ask Joe about getting Reflective Stickers and said she would need volunteers to man the tables.

Rep. Miro's Bill – "Passing on Bike Lanes"

Don started the discussion off by stating that currently the House of Representatives but not the Senate had passed the Bill in the last General Assembly. Rep. Miro plans to introduce it again in some form this year. There was great discussion between the Council members and some suggestions were made on how to modify the bill to meet the standards i keeping bicyclists safe while riding in the bike lanes.

Meeting adjourned at 7:35 pm.